

Public Document Pack



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11 February 2019

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 21 February 2019 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Dover Joint Transportation Board Membership:

Dover District Council Members

J S Back (Chairman)
P M Brivio
D G Cronk
A Friend
P D Jull
M J Ovenden
P M Wallace

Kent County Council Members

S C Manion (Vice-Chairman)
P M Beresford
T A Bond
S S Chandler
N J Collor
G Lymer
D P Murphy

Town Councils and Kent Association of Local Councils (non-voting)

Mr M R Eddy (Deal Town Council)
Mr G Cowan (Dover Town Council)
Mr P I Carter (Sandwich Town Council)
Mr K Gowland (Kent Association of Local Councils)
Mr A Minns (Kent Association of Local Councils)

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5-9)

To confirm the attached Minutes of the meeting of the Committee held on 6 December 2018.

5 **RESIDENTS' PARKING SCHEME PROPOSAL: PRIORY HILL AND PRIORY GROVE** (Pages 10-15)

To consider the attached report of the Strategic Director (Operations and Commercial).

6 **PROPOSED LIMITED WAITING: ELIZABETH STREET, DOVER** (Pages 16-18)

To consider the attached report of the Strategic Director (Operations and Commercial).

7 **HIGHWAY WORKS PROGRAMME 2018/19** (Pages 19-30)

To consider the attached report of the Director of Highways and Transportation, Kent County Council.

8 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 31-33)

The recommendation is attached.

The procedure for determining applications for on-street disabled persons' parking bays is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

9 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 34-50)

To consider the attached report of the Strategic Director (Operations and Commercial).

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Services Officer, telephone: (01304) 872303 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest**Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **DOVER JOINT TRANSPORTATION BOARD** held at the Council Offices, Whitfield on Thursday, 6 December 2018 at 6.00 pm.

Present:

Chairman: Councillor J S Back

Councillors: P M Beresford
T A Bond
P M Brivio
S S Chandler
N J Collor
D G Cronk
P D Jull
M J Ovenden
P M Wallace

Also Present: Mr M R Eddy (Deal Town Council)
Mr G Cowan (Dover Town Council)
Mr K Gowland (Kent Association of Local Councils)
Mr A Minns (Kent Association of Local Councils)

Officers: Dover District Manager (Kent County Council Highways)
Head of Commercial Services
Highways and Parking Team Leader
Democratic Services Officer

14 APOLOGIES

Apologies for absence were received from District Councillor A Friend, County Councillors G Lymer, S C Manion and D P Murphy, and Mr P I Carter (Sandwich Town Council).

15 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that there were no substitute members.

16 DECLARATIONS OF INTEREST

There were no declarations of interest.

17 MINUTES

The minutes of the meeting held on 14 June 2018 were approved as a correct record and signed by the Chairman.

18 BUS/COACH PARKING PROPOSAL: DOVER SEAFRONT

The Highways and Parking Team Leader (HPTL) introduced the report which outlined proposals for coach parking on Dover seafront. In response to concerns raised by Councillor D G Cronk about the risk to pedestrians because of the size of the spaces at Waterloo Crescent, the HPTL advised that modelling had been carried out which demonstrated that buses would be able to fit into the spaces, albeit with driver caution.

RESOLVED: That it be recommended that the proposals for coach parking, as set out in the report and shown at Appendices B and C, be implemented by Kent County Council sealing the necessary Traffic Regulation Order.

19 PROPOSED PARKING PROHIBITION: FITNESS FIELDS, WHITFIELD

The HPTL introduced the report which outlined proposals to prohibit parking along the length of Fitness Fields, the access road leading to the new leisure centre. Following a query from Councillor Cronk, Councillor N J Collor advised that scheduled buses would be dropping passengers off at the bus-stop and not using the new road. Other buses or coaches would be able to use spaces in the new car park. He went on to clarify that there would be some sort of height restriction at the car park entrance to prevent lorries using it overnight. The HPTL clarified that it was not possible to install red lines on the road as a special regulation was required.

RESOLVED: That the report be noted.

20 RESIDENTS' PARKING SCHEME PROPOSAL: BEECHWOOD AVENUE, ASTOR DRIVE AND LONDON ROAD, DEAL

The HPTL clarified that the proposal had been brought back to the Board following formal advertisement. It was now for the Board to consider the outcome of consultation and, if approved, recommend the proposal for sealing by Kent County Council (KCC). In response to a suggestion that Astor Drive should be excluded from the scheme, several members commented that this would be a mistake. The HPTL advised that it was practice to see how things settled down once a new scheme had been introduced and, if there was a knock-on effect on other roads, these would be dealt with as appropriate, or as and when residents requested.

RESOLVED: That it be recommended that the proposal for a residents' parking scheme, as set out in the report and shown at Appendix A, be brought into effect by Kent County Council sealing the necessary Traffic Regulation Order.

21 RESIDENTS' PARKING SCHEME PROPOSAL: LAURESTON PLACE AND VICTORIA PARK, DOVER

The HPTL introduced the report which set out proposals for a residents' parking scheme covering Laureston Place and Victoria Park in Dover. Informal consultation had been undertaken and the majority of respondents had supported the scheme. It was now proposed that the scheme should be formally advertised. If any objections were received, the scheme would come back to the Board for a further recommendation.

RESOLVED: That it be recommended that the residents' parking scheme, as set out in the report and shown at Appendix A, be formally advertised. Any objections received will be referred back to a future meeting of the Dover Joint Transportation Board for further consideration prior to making final recommendations.

22 RESIDENTS' PARKING SCHEME PROPOSAL: PRIORY HILL AND PRIORY GROVE, DOVER

The HPTL advised Members of a correction to the report in that eight letters of support had been received. Surprisingly, a large number of objections had been received, apparently as a result of people changing their minds following active petitioning. Councillor P M Brivio commented that, since 2015, a lot of effort had gone into developing the scheme in consultation with residents, and it was perplexing why some had now changed their minds. She raised concerns about the way in which residents had been lobbied, and called for a further letter to be sent in order to clarify why there had been a change of mind as this could not be explained by, for example, changes in occupancy. Councillor M J Ovenden agreed that there were doubts over the way in which the petition had been conducted given that residents had been so vociferous about the difficulties of parking at a Planning site visit she had attended the year before.

The HPTL clarified that, provided house numbers and a name were included on petitions, they were considered to be a valid form of representation. He also confirmed that the report was based solely on residents' responses and not those of businesses.

Councillor G Cowan reiterated the importance of listening to ward Councillors, particularly when Councillor Brivio had done so much work with residents and Officers. Councillor S S Chandler recommended that, given the significant discrepancy between the first and last consultation responses, individuals should be re-consulted rather than the petition being validated. It was agreed that the HPTL would write to residents of the blue area shown in the appendix to the report, and that the wording of the letter would be agreed with the Chairman and Vice-Chairman of the Board.

RESOLVED: That residents of the blue area shown in Appendix A to the report be re-consulted on proposals for a residents' parking scheme covering Priory Hill and Priory Grove.

23 RESIDENTS' PARKING SCHEME PROPOSAL: INCLUSION OF NORTHCOTE ROAD, DEAL

The HPTL introduced the report which outlined proposals to include Northcote Road in an existing residents' parking scheme, in particular the results of formal consultation. Given that the majority of residents who responded had supported its inclusion, it was recommended that the scheme be implemented.

RESOLVED: That it be recommended that the proposal to include Northcote Road within the extended Zone L Residents' Parking Scheme, as detailed in the report and shown at Appendix A, be brought into effect by Kent County Council sealing the necessary Traffic Regulation Order.

24 WELL-MANAGED HIGHWAY INFRASTRUCTURE

The Dover District Manager (DDM) presented the report which outlined KCC's strategy for implementing a new code of practice for the management of highway maintenance that had come into effect in October 2018. The new code was less prescriptive and relied more on risk-based assessments. This would lead to a more pragmatic approach being taken when prioritising repairs. For example, highway repairs in rural areas would generally be regarded as lower priority unless there was a risk to property.

RESOLVED: That the report be noted.

25 LOCAL WINTER SERVICE PLAN

The DDM introduced the report that detailed the arrangements in place between KCC and Dover District Council to provide a winter service in the event of snow. Councillor Collor praised farmers who played an important role in delivering the winter service plan.

RESOLVED: That the report be noted.

26 HIGHWAY WORKS PROGRAMME 2018/19

Members received the report which provided an update on schemes that had been programmed for delivery in 2018/19. The DDM advised that ongoing works along the A256 were part of improvement works included in the capital budget. In response to Councillor P D Jull, the DDM agreed that there was a need to address drainage issues before public rights of way works to the ER261 near St Radigund's Abbey Farm went ahead.

Councillor T A Bond complained about the length of time taken to repair two street-lights and unnecessary form-filling. The DDM advised that the LED replacement scheme was nearly complete and lamps would become easier to monitor. There had also been a transition period between the old and new contractors which might explain the delays. In response to queries, she undertook to find out whether the replacement scheme had been a success in Kent overall, and whether lights were dimmed as happened in some areas. Councillor Cowan commented that safety was paramount and lights should not be dimmed unless a majority of residents were in favour of doing so.

RESOLVED: That the report be noted.

27 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor T A Bond and duly seconded and

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act.

28 APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS

The HPTL introduced the report which outlined details of eleven disabled parking bay applications, and proposed the removal of two bays which were no longer needed. Applications A to K met all the criteria and their formal advertisement was therefore recommended. However, Application L had proved controversial and the Board was requested to make a recommendation on this. Whilst it was common practice to mark bays before they had been formally approved, it was recognised that this had caused problems on this occasion. Furthermore, it was accepted that the parking bay's original location had not been the most appropriate and, for this reason, it would be moved, subject to the Board's agreement and further consultation with the applicant and residents. KCC would need to be consulted since a section of the existing double yellow lines would need to be moved to accommodate the bay in the new location.

In respect of Application L, Councillor Bond referred to the poor standard of painting which had caused disagreement and ill-feeling amongst residents. Moreover, the district and county councillors for the ward had no knowledge of the bay and were therefore unable to assuage residents' concerns. Councillor M R Eddy commented that Deal Town Council had been opposed to the bay due to pressure on parking in this area and its distance from the applicant's home.

RESOLVED: (a) That it be recommended that, in respect of Application L, further consultation be undertaken with the applicant and local residents on a proposal to move the proposed disabled person's parking bay to the other side of the 'dog bones'.

(b) That it be noted:

- (i) That Applications A to K would be formally advertised and, in the event that no objections are received, they will be sealed by Kent County Council. (Should any objections be received during the consultation process, the applications will be discussed with the Chairman of the Dover Joint Transportation Board for a final decision.)
- (ii) That Items M and N would be formally advertised with the intention of removing them and, in the event that no objections are received, their removal will be sealed by Kent County Council.

The meeting ended at 7.37 pm.

DOVER DISTRICT COUNCIL

REPORT OF THE STRATEGIC DIRECTOR (OPERATIONS AND COMMERCIAL)

DOVER JOINT TRANSPORTATION BOARD – 21 FEBRUARY 2019

RESIDENTS' PARKING SCHEME PROPOSAL: PRIORY HILL AND PRIORY GROVE, DOVER

Recommendation:

The Board is asked to agree:

To withdraw the proposal to introduce a residents' parking scheme in Priory Hill as detailed in Appendix A to this report.

Contact Officers: Gordon Measey Ext 42422 and Dean Aldridge Ext 42796

1. In March 2018 residents were consulted to seek their views on a proposed residents' parking scheme for Priory Hill (including Priory Grove). There was a mixed response with no overall majority in favour. However the consultation did show that a majority of residents at the eastern-end (High Street-end) supported the scheme, whereas along the central section and western-end (Tower Hill-end) the majority had objected. In light of this the Board agreed at its meeting on 14 June 2018 that a revised (smaller) scheme, covering just the eastern-end of Priory Hill be formally advertised. The revised proposal is attached to this report as Appendix A.
2. At the Board meeting on 6 December 2018, it was reported that several objections had been received in response to the revised scheme together with a petition signed by residents objecting to the scheme. It was evident from the petition that some residents who had formally supported the scheme, had indicated otherwise by signing the petition. In light of this, the local councillor proposed that the residents should be re-consulted to seek clarification and the Board resolved that this be done. A copy of the letter and questionnaire sent to the residents is attached as Appendices B and C to this report.
3. Whilst the latest consultation did show that two of the residents that had signed the petition did, in fact, support the scheme, there was also one resident who formerly supported the scheme that now objected and an additional objection was received from a new responder. This means that there is still a majority of responders in Priory Hill objecting to the scheme: 12 objecting, 9 supporting. Not all the residents responded to the latest consultation, so any views previously expressed have been counted where there was no response to the latest consultation.
4. In light of the majority of residents still objecting to a residents' scheme, the Board is asked to consider withdrawing the proposal
5. Evaluation of options available to the Board:
 - To implement the proposal as shown in Appendix A.
 - To agree to advertise an amended or alternative proposal.
 - To withdraw all proposals.

Background Papers

Parking Services Files

Consultation Statement

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report.

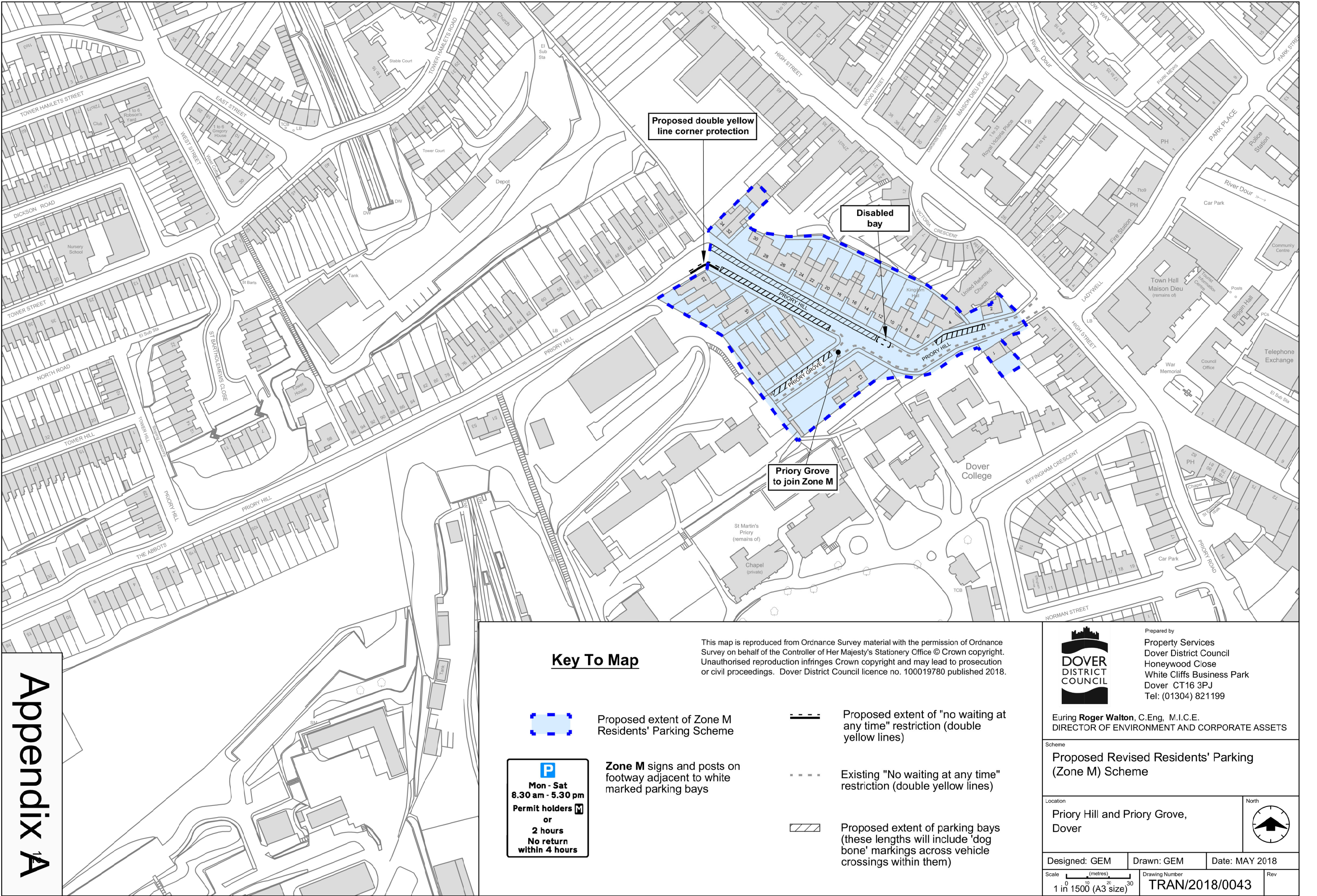
Attachments

Appendix A	Proposed (revised) Residents' Parking (Zone M) scheme
Appendix B	Letter sent to Residents
Appendix C	Questionnaire sent to Residents

ROGER WALTON

Strategic Director (Operations and Commercial)

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ.
Telephone: (01304) 821199, Extension 42422





Appendix B

Parking Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872445
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk

Owner/Occupier
Priory Hill, Priory Grove
Dover

Contact: Dean Aldridge
Direct line: (01304) 872796
Email: parking.operations@dover.gov.uk
Our ref: DA/ Dover Zone M
Your ref:
Date: 7th December 2018

Dear Owner/occupier,

Proposed Residents Parking Scheme, Zone M, Priory Hill and Priory Grove, Dover

In September I wrote to the residents Priory Hill and Priory Grove about a revised proposal for a residents' scheme covering the lower section of Priory Hill and Priory Hill (see enclosed Appendix D drawing). To save work for the residents, we informed them that they only need reply to us if they hadn't done so already or had changed their minds since the first consultation.

Whilst we received some direct replies, we also received a petition signed by residents and businesses objecting to a residents' scheme. This identified that some residents that had previously replied to us supporting the scheme, had also added their signatures to the petition indicating they objected. We had not heard directly from some of those whose names appeared on the petition.

The proposal and petition was discussed at the Dover Joint Transportation Board meeting on 7th December 2018*. The Board had some concerns about the conflicting views and instructed officers to write to the residents again with details of the advertised proposal and to ask them to reply direct to the Council. The Board was anxious that all residents (including those that signed the petition) should have an opportunity to respond to the formal proposal. It is for this reason that I am writing to you again.

The proposal is shown in the enclosed drawing. For clarity I have also listed below the various conditions that would apply to the zone should it progress, which I hope will cover most of the details that you would wish to know:

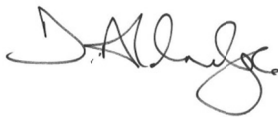
- Residences within the blue-zoned area on the enclosed Appendix D drawing will be eligible to apply for Zone M permits. Houses in multiple occupations (HMOs) count as one residence.
- It's proposed that Priory Grove will join the new zone and residents there with existing permits will be provided with replacement Zone M permits.
- Up to two permits can be purchased per residence. The annual cost is currently £60 per permit.
- Limiting waiting will be introduced throughout the zone restricting parking to 2 hours (return prohibited for 4 hours) between 8.30am – 5.30pm, Mon – Sat. No restrictions would apply on Sundays or in the evenings. The same restrictions would apply in Priory Grove.

- Cars with Zone M permits will be exempt, in Zone M, from the above parking limits that apply to other vehicles.
- The Zone M permits would be valid to use in any on-street residents parking place within Zone M.
- Parking is restricted to the parking places indicated on the drawing. Parking is prohibited on double yellow lines.
- Posts with signs will need to be installed alongside the parking places to indicate the restrictions that apply.
- As with all such schemes, parking spaces cannot be guaranteed for permit holders but would be available on a first-come, first-served basis.
- One-day visitor permits are available for residents to use for visitors and contractors. These currently cost £2 per permit (£20 per book of ten)
- The Zone M may expand over time to include additional neighbouring roads.

Can you please complete and return the enclosed questionnaire indicating whether or not you support the proposed revised scheme as detailed in this letter and shown on the enclosed drawing. Please return your form to the Council address detailed at the top of this letter (marked "FAO Dean Aldridge"), or alternatively you can scan and return the form and /or reply via email to parking.operations@dover.gov.uk Please include your name and address in any responses and ensure that they are received by me by **12 noon on Friday 11th January 2019**.

I thank you advance for completing and returning the forms and apologise to those of you replying for a 2nd or 3rd time. It is important that your views on the proposal are counted and reported to the Joint Transportation Board.

Yours faithfully



Dean Aldridge
Parking Operations Support

* A full copy of the report can be viewed on the Council's website (www.dover.gov.uk). Once on the website please click "Councillors and Elections" then "Meetings and Agendas", then use calendar at bottom to find and click the meeting on 6th December 2018.

Proposed Residents' Parking Scheme, Dover – Zone M **Appendix C**

Priory Hill (part of) and Priory Grove, Dover

Please fill in your name and address below:

Name: _____

Address: _____

Please tick (✓) the appropriate boxes below

1. Do you have use of any off street parking (e.g. a garage or hard standing)?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

2. How many vehicles do you regularly park in yours or neighbouring streets?

0	1	2	3 or more
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Having considered the proposal, would you support the introduction of the residents' parking scheme as detailed in the accompanying documents?

Yes	No	(If No , please state reason below):
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
	Other	(If Other , please state reason below):
	<input type="checkbox"/>	<input type="text"/>

Additional Comments: _____

DOVER DISTRICT COUNCIL

REPORT OF THE STRATEGIC DIRECTOR (OPERATIONS AND COMMERCIAL)

DOVER JOINT TRANSPORTATION BOARD – 21 FEBRUARY 2019

PROPOSED LIMITED WAITING: ELIZABETH STREET, DOVER

Recommendation:

The Board is asked to agree that:

The limited waiting proposal detailed in this report be formally advertised and, in the event that no objections are received, be recommended for sealing by Kent County Council so as to bring it into effect. Any objections received in respect of the formal advertisement will be referred back to a future meeting of this Board, for further consideration, prior to making any final recommendations.

Contact Officer: Gordon Measey Ext 42422

1. Elizabeth Street in Dover is a popular place for lorries to park in the evenings, despite there being double yellow lines. In doing so, the lorries periodically obstruct the entrance to the private car park belonging to a local gymnasium creating problems for its customers. The placement of traffic cones and provision of a “Keep Clear” marking haven’t addressed the on-going problems.
2. It is proposed that some of the existing yellow lines in the road be converted to limited waiting as shown as Appendix A to this report. It’s hoped that the daytime and evening occupation of the space by cars will deny the space for lorries to park and encroach across the entrance of the car park. It will also provide additional daytime parking for cars and motorcycles.
3. Officers from Kent County Council and the Gymnasium owner have both been consulted and support the proposal.
4. The Board is asked to agree that the proposal detailed in this report be formally advertised.
5. Evaluation of options available to the Board:
 - To implement the proposal as shown in Appendix A.
 - To agree to advertise an amended or alternative proposal.
 - To withdraw the proposal.

Background Papers

Parking Services Files

Consultation Statement

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report.

Attachments

Appendix A - Proposed Provision of Limited Waiting Place, Elizabeth Street, Dover

ROGER WALTON


Strategic Director (Operations and Commercial)

The officer to whom reference should be made concerning inspection of the background papers is the Parking Operations Manager, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ.
Telephone: (01304) 821199, Extension 42422

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Reason for proposal:
to provide local parking and to
address obstruction caused by long
stay and overnight parking of lorries

Key to Map

- Existing "No waiting at any time" restriction (double yellow lines)
-  Creation of Limited Waiting Place (currently double yellow lines)



8 am - 6 pm
2 hours
No return
within 4 hours

Signs and posts on footway adjacent to white parking bay



Prepared by
Property Services
Dover District Council
Honeywood Close
White Cliffs Business Park
Dover CT16 3PJ
Tel: (01304) 821199

Euring **Roger Walton**, C.Eng, M.I.C.E.
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme
Proposed Limited Waiting Place

Location
**Elizabeth Street,
Dover**



Designed: GEM Drawn: GEM Date: Oct 2018

Scale
0 2 4 6 8 10
1 in 500 (A4 size)

Drawing Number
TRAN/2018/0047

Rev

To: Dover Joint Transportation Board
By: KCC Highways, Transportation and Waste
Date: 21 February 2019
Subject: Highway Works Programme 18/19

Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction in 2018/19

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2018/19

Footway and Carriageway Improvement Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – See Appendix D

Developer Funded Works – Appendix E

PROW – Appendix F

Bridge Works – see Appendix G

Traffic Systems – see Appendix H

Street Works – see Appendix I

Combined Member Fund – see Appendix J

Conclusion

1. This report is for Members information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Toby Howe	East Kent Highway Manager
Stephanie Wadhams	Dover District Manager
Sue Kinsella	Street Lighting Manager
Kevin Gore	Drainage Manager & Interim Structures Manager
Alan Casson	Road and Footway Asset Manager
Toby Butler	Traffic Systems

Appendix A – Footway and Carriageway Improvement Schemes

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged, and the residents will be informed by a letter drop to their homes.

Machine Resurfacing – Contact Officer Byron Lovell			
Road Name	Parish	Extent of Works	Status
A256 Maison Dieu Road	Dover	Between Ladywell and Castle Street	Completed
A256 Sandwich Bypass	Sandwich	A256 Culvert Section	Completed
A256 Sandwich Bypass	Sandwich	A256 Monks Way Roundabout	Completed
A256 Sandwich Bypass	Sandwich	A256 Richborough Roundabout	Completed
A258 Queen Street/Broad Street	Deal	Between High Street and Beach Street	Programmed 22 nd February 2019
A256 Sandwich Bypass	Whitfield	A256 / A2 Interchange	Completed
A256 Sandwich Bypass	Eastry	A256 Northbourne Road to Eastry Roundabout	Completed
A256 Sandwich Bypass	Eastry	A256 Felderland Lane to Bellers Bush Roundabout	Completed
A256 Sandwich Bypass	Tilmanstone	A256 Barville Roundabout	To be programmed
A256 Sandwich Bypass Resilience Works	Various	Various Sections	Programmed 29 th January to 14 th February 2019
Footway Improvement - Contact Officer Neil Tree			
Road Name	Parish	Extent and Description of Works	Status
Biggin Street	Dover	The south western footway between the junction with New Street to its junction with Worthington Street.	Programmed to commence on 18 th February 2019.
Surface Treatments - Contact Officer Clive Lambourne			

Surface Dressing			
Road Name	Parish	Extent of Works	Status
No planned works.			

Appendix B – Drainage Repairs & Improvements

Drainage Repairs & Improvements - <i>Contact Officer: Jo Davies</i>			
Road Name	Road Name	Road Name	Road Name
No updates for this JTB.			

Appendix C – Street Lighting - Dover

Structural testing of KCC owned street lights identifies columns requiring replacement. This testing process is continual and column replacement works are ongoing across the district. Due to the high number of sites across the district they are not individually detailed in this report, but a spreadsheet is available detailing all those assets requiring replacement.

Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i>			
Road Name	Parish	Description of Works	Status
London Road	Temple Ewell	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Woodnesborough Road	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Poulders Gardens	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Gibraltar Square	Dover	Replacement of 1 street light complete with LED Lantern	Works Completed
London Road	Deal	Replacement of 3 street lights complete with LED Lantern	Works Completed
Green Lane	Dover	Replacement of 1 street light complete with LED Lantern	Works Completed
London Road	Deal	Replacement of 2 street lights complete with LED Lantern	Works to be completed by March 2019
Victoria Road	Deal	Replacement of 1 street light complete	Works Completed

		with LED Lantern	
London Road	Dover	Replacement of 3 Sign lights complete with LED Lantern	Works Completed
Beach Street	Deal	Replacement of 13 street lights complete with LED Lantern	Works to be completed by March 2019
Old Charlton Road	Dover	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
Old Charlton Road	Dover	Replacement of 1 Pole Mounted Street light complete with LED Lantern	Works Completed
St Francis Close	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Sandwich By Pass	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Wantsum Lees	Sandwich	Replacement of 1 street light complete with LED Lantern	Works Completed
Dola Avenue	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Hamilton Road	Deal	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
High Street	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Deal Road	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Grange Road	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Melbourne Avenue	Dover	Replacement of 2 Sign lights complete with LED Lantern	Works Completed
London Road	Deal	Replacement of 2 Sign lights complete with LED Lantern	Works Completed
New Dover Road	Dover	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
Jubilee Road	Sandwich	Replacement of 1 street light complete with LED Lantern	Works Completed
Noahs Ark Terrace	Dover	Replacement of 3 street lights complete with LED	Works Completed

		Lanterns	
Ramsgate Road	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Sandwich Road	Sandwich	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
Mongeham Road	Deal	Replacement of 2 Sign lights complete with LED Lantern	Works Completed
Folkestone Road	Dover	Replacement of 1 Sign light complete with LED Lantern	Works Completed
A256 - Eastry By Pass	Eastry	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
A257 Ash By Pass	Ash	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Redsull Avenue	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Western Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Sandwich Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Worthington Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Folkestone Road	Dover	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Sandwich By Pass	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Green Lane	Dover	Replacement of 3 signs lights complete with LED Lantern	Works to be completed by March 2019
Channel View Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Trafalger Steps	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Tower Hill	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Johannesburg Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Maresfield Close	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019

Cowdray Square	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Douglas Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
London Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Middle Deal Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
North Military Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Park Avenue	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
St Davids Avenue	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Winchelsea Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Winipeg Close	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019
Gilford Road	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Menzies Road	Dover	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
Beach Street	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
A256 Eastry By Pass	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Station Road	Deal	Replacement of 2 Sign lights complete with LED Lantern	Works to be completed by March 2019
Gilford Road	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Park Avenue	Deal	Replacement of 1 Sign light complete with LED Lantern	Works to be completed by March 2019
Holt Street	Nonington	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2019

Appendix D – Transportation and safety schemes

Casualty Reduction/Local Transport Plan /Local Growth Fund/S106 Schemes

Casualty Reduction Schemes - Contact Officer: Kelly Garrett			
Road Name	Parish	Description of Works	Current Status
Jubilee Road	Worth	Junction realignment.	Works complete
London Road	Dover	Resurfacing and treatment with high friction surfacing on northwest approach to Coombe Valley Road.	Works complete
Local Transport Plan Schemes – Contact Officer Kelly Garrett			
Ramsgate Road (Willowbank roundabout)	Sandwich	Roundabout improvement (to prevent consistent HGV damage) & improved signage.	Works complete
A257 Canterbury Road	Wingham	Cheveron upgrade, high friction surfacing, 'Slow' road markings and school warning sign.	Works complete
Poets Walk, Reselands, St Clare Road, Gram's Road	Walmer	DDA kerbs	Works complete
Local Growth Fund Schemes – Contact Officer Kelly Garrett			
No planned works			
Section 106 Schemes - Contact Officer: Kelly Garrett			
No planned works			

Appendix E – Developer Funded Work

Developer Funded Works (Section 278 Agreement Works)			
Scheme location	Parish	Description	Current status
Ark Lane	Deal	Footway works and new vehicle entrance	Drawing approval issued.
Market Place (Road 1.4) Aylesham Village expansion works	Aylesham	Amendments to Market Square including ben widening and additional parking areas.	Works completed apart from a number of minor street lighting issues.
Dorman Avenue North (Road 1.3) Aylesham Village expansion works	Aylesham	New footways, laybys and resurfacing of carriageway.	Works complete, waiting for completion of legal agreements and commuted sums.
Shemara Farm, Woodnesborough Lane	Eastry	Footway works connected with S38 development.	Agreement issued works are underway.
New development Folkestone Road,	Dover	Relocation of speed limit and new entrance.	Plans received awaiting technical approval.

Dover			
Deal Castle	Deal	Footway works and new vehicle entrance	Work is complete. 1 st certificate has been issued.
Station Road, Dover. (Former car park)	Dover	Footway works and new vehicle entrance	Plans received awaiting technical approval.
Coombe Valley Road (Rosewood Heights)	Dover	New access to private development.	Minor remedials required.
Old Park Hill	Dover	Footway works connected with S38 development.	Awaiting resurfacing.
FORMER BISLEY NURSERY, WORTH	Deal	Footway works connected with S38 development.	Works complete awaiting stage 3 road safety audit.
Dover Trade Park from Honeywood Parkway	Dover	Footway works connected with S38 development.	Works complete, Minor remedials required.
Singledge Lane, Whitfield	Dover	Pedestrian/footway & Carriageway improvements.	Works underway. Resurfacing still to be undertaken.
Cambridge Road (read of Cullin's Yard)	Dover	Removal of traffic calming buildout associated with the redevelopment of Dover Esplanade via Dover Harbour Revision Order SI no. 416	Letter of Agreement in place, Works to start spring 2019.
The Street	Preston	Pedestrian/footway improvements.	S278 work complete. Awaiting stage 3 road safety audit.
Grove Road/Stourmouth Road	Preston	New bell-mouth access into private development and new footways.	Works underway.
Church Lane,	Deal	Pedestrian/footway improvements.	S278 Agreement issued.
Station Road	Walmer	Relocation of bus stops on Dover road and adjustments to kerb lines.	Drawing approval given.
Tesco Roundabout, Honeywood Park,	Dover	Proposed junction improvements.	Works complete. 1 st certificate issued.
Halsbury Homes Ltd new development	Whitfield	New Roundabout	Works completed. Awaiting road safety order.
Hammill Brickworks Selson Lane/Hammill Road	Woodnesborough	New bell-mouth access into private development and minor alterations to existing access.	Phase 2, Works underway.
Leisure centre, Honeywood park Ind est	Dover	Construction of a new leisure centre with access roads.	S278 Agreement issued. Works to start January 2019.

Section 38 adoption sites

DO003037	Land at New Dover Road, Capel-le-Ferne	40 New Residential Dwellings	Application received.
DO003004	Old Park Hill, Dover		Still awaiting drawing

			approval.
DO003057	Phase1 Whitfield Development (Halsbury Homes) Stage 1 of 6		Works ongoing.
DO003013	Aylesham Phase Roads 1.7 and 1.8 (off Central Boulevard, Corminster Avenue, Sunshine Corner Avenue, Suds Street)		Works complete.
DO003063	Aylesham Phase 1B		Drawing approval given.
DO003082	Singledge Lane development.		Drawing approval given.
DO003086	Mill field Ash, CT3 2BD	10 New Residential Dwellings	Application received.
DO003021	Aylesham Village Expansion West (Persimmon Homes) Phase 1a (off Dorman Avenue North and Central Boulevard)		Works ongoing.
DO003153	Woodnesborough Road, Sandwich development.		Application received.
DO003201	Station Road, Walmer		Application received.
DO003236	Richmond Park, Dover. Phase 1B		Application received.
Hi.38.104	Sandwich Industrial Estate. Phase 1A		Works complete, Highway inspection is being undertaken.
Hi.38.104B	Sandwich Industrial Estate Phases 2, 3 And 4		Construction work is on hold.

Appendix F - Public Rights of Way

Public Rights of Way – Contact Officer – David Fleck			
Path No	Parish	Description of Works	Current Status
ER122 Byway East off Holloway Lane	Lydden	Surface repair	Due to start January 2019
ER261	Alkham	Path surface significantly scoured by Highway drainage issues.	Highways aware of works Land owner permission granted
ER185/25 Byway East of Little Everden Road	Alkham	Surface repair	Due to start January 2019 weather permitting. TRO Temporary closure in place
ESX12 Sandwich Between	Sandwich	Damaged Tarmac path	Out for specification

the steps behind Mill Wall Place and New Street			
ES2 England Coast Path	Sandwich	Surface repair, path collapse	Contract awarded. Permission applied for from Environment Agency as path in SSSI.
ER252 Beatrice Road to Capel Street Capel Le Ferne	Capel le Ferne	Surface repair. Bollard installation	Due to start February 2019
ER215 England Coast Path behind Abbotscliff Lodge, New Dover Road Hougham Without	Hougham Without	Badly worn Coast Path	Out for quotation

Appendix G – Bridge Works

Bridge Works – contact officer Katie Moreton			
Road Name	Parish	Description of Works	Current Status
No works planned			

Appendix H – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer: Toby Butler		
Location	Description of Works	Current Status
No traffic signal refurbishment work being carried out this year		

Appendix I – Street Works

Please note that this list is accurate at the time of running the report and is subject to cancellations and additions.

Report highlighting all works in Dover District that require road closures with a duration of 10+ days.

Street Works – Contact Officer Alison Hews						
Road	Location	Works	Works	Dates from	Dates to	Traffic

		Description	Promoter			management comments
Winant Way	Dover	Gas Mains Renewal	SGN	18/2/19	08/3/19	Road Closure
Weaver Way	Dover	WATER MAINS REPLACEMENT SCHEME	Affinity water	11/2/19	31/3/2019	Road Closure
Singledge Lane	Whitfield	reinforce the gas network for local development.	SGN	18/2/19	31/3/2019	Road closure
Cranleigh Drive	Whitfield	Gas Mains replacement	SGN	22/4/19	19/5/19	Road Closure

Appendix J – Combined Members Grant

Combined Members Grant programme update for the Dover District.

The following schemes are those which have been approved for funding by both the relevant Member and by the Director of Highways, Transportation & Waste and is up to date as of **6th February 2019**.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils.

Further scheme details are available to Members via their District Manager (Stephanie Wadhams) or Schemes Planning and Delivery Engineer (Kelly Garrett).

Pauline Beresford – Dover Town

Scheme	Status
Barwick Road, Dover – kerb buildout and dropped kerbs	Works Complete

Nigel Collor – Dover Town

Scheme	Status
Barwick Road, Dover – kerb buildout and dropped kerbs	Works complete
Castle Hill junction Ashen Tree Lane – bollard	Works complete

Steve Manion – Dover North

Scheme	Status
Spinney Lane, Aylesham – Traffic surveys	Survey complete

Geoff Lymer – Dover West

Scheme	Status
Ewell Minnis – village signs	Works complete

Trevor Bond – Deal & Walmer

Scheme	Status
Lower London Road, Deal: Traffic surveys	Complete
Deal High Street: 'No Cycling' markings	Complete

Derek Murphy – Deal & Walmer

Scheme	Status
Downs Road, Walmer - Bollards	Complete
King Street, Deal - Bollard	Complete
Sandown Road, Deal - bollards	Complete
Arthur Road, Deal - bollards	Complete

Mongeham Road, Deal - bollards	Complete
Lower London Road, Deal - Traffic surveys	Complete
Dover Road, Walmer - Traffic surveys	Complete
Deal High Street: 'No Cycling' markings	Complete
Deal High St jct Stanhope Road - bollards	In progress

Sue Chandler - Sandwich

Scheme	Status

1.1 Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

2. Recommendation

2.1 Recommendation to note.

Contacts: Toby Howe/Stephanie Wadhams 03000 418181

DOVER DISTRICT COUNCIL

DOVER JOINT TRANSPORTATION BOARD – 21 FEBRUARY 2019

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Applications for Disabled Persons' Parking Bays	1 and 2	Information relating to any individual and Information which is likely to reveal the identity of an individual

DOVER JOINT TRANSPORTATION BOARD

PROCEDURE FOR DETERMINING APPLICATIONS FOR ON-STREET DISABLED PERSONS' PARKING BAYS

1. Under the current arrangements with Kent County Council (the Highway Authority), an applicant has to satisfy a list of criteria set by the County Council in order to qualify for a disabled person's parking bay being provided outside, or close to, his or her house. The set of criteria was adopted by this Board at its meeting held on 7 February 2005 and is as follows:

- All applicants must hold a current and valid Blue Badge
- All applicants must also be in receipt of, or have proof of entitlement to:

Personal Independence Payment (PIP) at the enhanced rate **or**

If under 65 years of age - entitlement to the higher rate mobility component of the Disability Living Allowance **or**

If 65 years or over – entitlement to the Higher Rate of Attendance Allowance if applicant was 65 years or over when entitlement was first claimed **or**

Another entitlement which may be allowable e.g. War Pension.

- The applicant must not have any space available for parking their vehicle in an off-street parking facility.
 - There are parking problems within the road, for example, the applicant regularly has difficulty finding available space on-street close to his or her property (this will be assessed post-application by a highway engineer).
2. Bays will not be provided in locations which may compromise public safety, e.g. on a bend or brow of a hill, close to a junction, within a turning head of a cul-de-sac, where the road is too narrow or where parking is already prohibited, e.g. on yellow lines, zigzag lines, etc.
 3. The provision of a disabled persons parking bay **must** relieve congestion on the public highway.

Process after receipt of application

4. Providing the applicant meets the criteria set out above, the first stage in processing the application is that neighbours who may be immediately affected by the provision of a bay will be informally consulted.
5. Once informal consultation has been completed, the proposals (including any objections received) will be reported to the Dover Joint Transportation Board which will make an initial decision on whether the application should be refused or progressed to the second stage of formal advertisement and consultation. A

recommendation to refuse the application would be made to Kent County Council and would mean that the application proceeds no further.

6. If the Board agrees that the application should be progressed to the second stage, a Traffic Regulation Order (TRO) will be made. This is a legal document that allows the Highway Authority to regulate the use of bays and helps to prevent their misuse. The proposed TRO will be advertised in a local newspaper and affected parties will be formally consulted.
7. At this stage, a bay may be marked on the highway. However, it will not be enforceable until the TRO has been formally made (or 'sealed').
8. If objections are received during the formal consultation stage, they will be reported to the Dover Joint Transportation Board for a further decision. In the event that Kent County Council accepts a recommendation from the Dover Joint Transportation Board to refuse an application, the interim bay will be removed. If the Board makes a recommendation to approve the application, the TRO will be sealed. (If no objections are received during the formal consultation stage, the TRO will be sealed without further reference to the Board.)
9. It should be noted that the applicant will not have exclusive rights to the parking bay. Anyone holding a valid Blue Badge may park in the bay.
10. A TRO can take between 9 and 12 months on average from when it has been agreed in principle to the time of implementation. It is a lengthy process due to the need for the Council to adhere to the statutory procedures laid down by the Department for Transport.
11. When a bay is established on the highway it will be assessed periodically against the criteria to ensure that it is still justified. If the bay is no longer required for the original use or the criteria are no longer met, it may be removed.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item No 9

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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